

Government of Jammu and Kashmir Tech Education/Pouth Services and Sports Department Civil Secretariat, J&K, Srinagar/Jammu.

Subject: Constitution of State Level Purchase Committee for Youth Services & Sports Department for the year2016-17.

Reference: Director General, Youth Services & Sports NO.DG-YSS/Acctts/366 dated 18.4.2016.

Government Order No: // 4 Edu (Tech/YS&S) of 2016
Dated: / 9.05.2016

Sanction is accorded to the constitution of State Level Purchase Committee for the Directorate of Youth Services & Sports, J&K, for the year2016-17, with the following composition:-

Director General, Youth Services & Sports Department.
 Joint Director, Industries & commerce.
 Divisional Head, Youth Services & Sports, Jammu.
 Divisional Head, Youth Services & Sports, Srinagar.
 Deputy Director, (PE), Directorate
 Chairman.
 Member.
 Member.
 Member.

6. Accounts Officer, Directorate of Youth Services & Sports Member Secretary.

The purchase committee so constituted shall exercise powers for purchase of materials subject to the conditions and stipulations detailed below:

- a. The committee shall ascertain the actual requirement of material in the institutions subordinate to the Department or its subordinate units estimated for utilization on need basis.
- b. The committee shall formulate list of articles as need to be referred to the Purchase Committee for fixation of or rate contract and may exempt such items of proprietary character which do not involve the process of open tender in terms of rules.
- c. The committee is empowered to constitute a sub-committee of experts of known technical capability and prudence/process to advise the committee on the nature, make and specification of the articles/items configuration with the actual requirement of items involving technical known – how;
- d. The committee shall put only those items to tender as enlisted by the experts indicating full description of the items together with required specifications, weight quality, make etc, that the material can be procured on the basis of standards fixed by the experts, as per the actual requirement of the institutions where these items are required;
- e. The purchase committee may utilize the services of the experts from the qualified agencies to determine the quality of the material/produce and the reasonability of rates vis-à-vis the quality and standard thereof.
- f. The committee after ascertaining the lowest competitive rate with the recognition of standard or quality of the material, may issue a formal rate contract order in favour of the approved firm in respect of each items.

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- g. The committee may, if necessary, call samples from the firms, whom they consider proper with due regard to the rates and quality of the product.
- h. If the committee makes a selection of an item offered by a tenderer other than the lowest tenderer for the items, it shall record specific reasons for doing so and detail the preference for the item in terms of quality, standard and requirement prompting the
- i. The committee after finalizing the rate contract shall approve the samples with seal and signatures affixed thereon and send one such approved sample to the indenting officer to enable him to procure the material incomplete conformity therewith.
- j. The instructions/conditions laid down in finance Department's circular No.A/116(2205)-307 dated 02.04.2007, shall be followed in letter and spirtit. The rate contract shall remain valid for one year from the date of issue of order. The time schedule set out for performance of contract should be adhered to strictly.
- k. In order to facilitate the approved suppliers to make supply of materials smoothly the purchase committee may select one destination point ineach district for delivery of the material or if the contract is finalized for then the delivery shall have to be arranged at the user point.

By order of Government of Jammu & Kashmir.

Sd/-(Hilal Ahmad) IAS Secretary to Government, Technical Education/YS&S Deptt.

No.Edu(Tech/YSS)/Acctts/Pur.Committee/2016-17 Copy to the:

Dated /9 /05/2016

Director General, Youth Services & Sports Department.

- Special Assistant to Minister of Information Technology, Technical education/YS&S Deptt. For information of Hon'ble Minister.
- 3. Joint Director, Industries & commerce. Department, Srinagar/Jammu

4. Divisional Head, Youth Services & Sports, Srinagar/Jammu.

 Accounts Officer, Directorate of Youth Services & Sports
 Pvt. Secy. To Secretary to Government, Technical education/YS&S Deptt. For information of the Secretary.

7. Government order file

8. Monday return.

Director Finance,

Technical Education/YS&S Deptt.