

**Government of Jammu and Kashmir,
Technical Education & YSS Department,
Civil Secretariat, Srinagar/ Jammu.**

Subject:- Constitution of State Level/ Divisional Level Purchase Committee for Technical Education Department for the year 2016-17.

Government Order No. 117 Edu (Tech) of 2016

Dated: 23-05-2016

Sanction is hereby accorded to the constitution of State Level and Divisional Purchase Committees, for the Directorate of technical Education, J&K for the year 2016-17, with the following composition:-

i) State Level Purchase Committee.

1. Director, Technical Education, J&K.	Chairman
2. Joint Director (procurement) Technical Education.	Member
3. Principal, K.G Polytechnic , Srinagar.	Member
4. Principal Boys polytechnic, Jammu.	Member
5. Dy. Director, Technical Education, Jammu/ Srinagar.	Member
6. Representative from the Industries and commerce Deptt.	Member
7. Accounts Officer, Directorate of Technical Education.	Member Secretary
8. Dy. Director/ Assistant Director of the concerned scheme	Member
9. Any other member to be co-opted by the Chairman	Co-opted Member

ii) Divisional Level Purchase Committee for polytechnics of Kashmir Division.

1. Principal, K.G Polytechnic, Srinagar.	Chairman
2. Principal, Women Polytechnic, Srinagar.	Member
3. Principal, K.G Polytechnic, Ganderbai.	Member
4. Principal, K.G Polytechnic, Anantnag.	Member
5. Representative from the Industries and Commerce Deptt.	Member
6. HOD Civil Engineering K.G Polytechnic ,Srinagar.	Member Secretary
7. Sr.Head of the Deptt.of the discipline concerned.	Member
8. Accounts Officer, Directorate of Technical Education.	Member
9. Any other Co-opted member as the committee may deem fit.	Co-opted Member

iii) Divisional Level Purchase Committee for polytechnics of Jammu Division.

1. Principal, Boys Polytechnic, Jammu.	Chairman
2. Principal, Women Polytechnic, Jammu.	Member
3. Principal, Polytechnic ,Udhampur.	Member
4. Principal, Polytechnic, Reasi.	Member
5. Representative from the Industries and Commerce Deptt.	Member
6. HOD Civil Engineering Govt. Polytechnic, Jammu.	Member Secretary
7. Sr. Head of the Deptt. of the discipline concerned.	Member
8. Accounts Officer, Directorate of Technical Education.	Member
9. Any other Co-opted member as the Committee may deem fit.	Co-opted member

iv) Divisional Level Purchase Committee for ITI's of Kashmir Division.

1. Dy. Director, Technical Education, Kashmir	Chairman
2. Representative from the Industries and Commerce Deptt.	Member
3. Principal, ITI's Srinagar.	Member Secretary
4. Principal, ITI's Anantnag	Member
5. Principal, ITI's Baramulla.	Member
6. Assistant Director, Directorate of Technical Education.	Member
7. Subject Experts Concerned.	Member
8. Accounts Officer, Directorate of Technical Education.	Member
9. Any other Co-opted Member as the committee may deem fit.	Member

Divisional Level Purchase Committee for ITI's of Jammu Division.

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| 1. Dy. Director, Technical Education Jammu. | Chairman |
| 2. Representative from the Industries and Commerce Deptt. | Member |
| 3. Principal, ITI's Jammu. | Member Secretary |
| 4. Principal, ITI's Hiranagar. | Member |
| 5. Principal, ITI's Rajouri. | Member |
| 6. Assistant Director, Directorate of Technical Education. | Member |
| 7. Accounts Officer, Directorate of Technical Education. | Member |
| 8. Any other Co-opted Member as the Committee may deem fit. | Co-opted Member |

The Purchase Committee so constituted shall exercise powers for purchase of materials subject to the conditions and stipulations detailed below:-

- a) The Committee shall ascertain the actual requirement of material in the institutions subordinate to the Department or its subordinate units estimated for utilization on need basis.
- b) The committee shall formulate list of articles as need to be referred to the purchase Committee for fixation of rate contract and may exempt such items of proprietary character which is not involve the process of open tender n terms of rules.
- c) The Committee is empowered to constitute a subcommittee of experts of known Technical capability and prudence/process to advise the committee on the nature, make and specification of the articles/items configuration with the actual requirement of items involving technical know-how;
- d) The committee shall put only those items to tender as enlisted by the experts indicating full description of the items together with required specifications, weight quality, make etc, that the material can be procured on the basis of standards fixed by the experts, as per the actual requirement of the institutions where these items are required.
- e) The purchase committee may utilize the services of the experts from the qualified agencies to determine the quality of the material/product and the reasonability of rate vis-à-vis the quality and standard thereof.
- f) The committee after ascertaining the lowest competitive rate with the recognition of standard or quality of the material, may issue a formal rate contract order in favour of the approved firm in respect of each items.
- g) The committee may, if necessarily, call samples from the firms, whom they consider proper with due regard to the rate and quality of the product.
- h) If the committee makes a selection of an item offered by a Tenderer other than the lowest Tenderer for the items it shall record specific reasons for doing so and detail the preference for the item in terms of quality, standard and requirement prompting the action.
- i) The committee after finalizing the rate contract shall approve the samples with seal and signatures affixed there on and send one such approved sample to the indenting officer to enable him to procure the material in complete conformity therewith.
- j) The instructions/conditions laid down in Finance Department's circular No. A/116(2205)-307 dated 02.04.2007 shall be followed in letter and spirit. The rate contract shall remain valid for one year from the date of issue of order. The time schedule set out for performance of contract should be adhered to strictly.
- k) In order to facilitate the approved suppliers to make supply of materials smoothly the purchase committee may select one destination point in each district for delivery of the material or if the contract is finalized FOR then the delivery shall have to be arranged at the user point.

By Order of Government of Jammu and Kashmir.

Sd/-
(Hilal Ahmad), IAS
Secretary to Government,
Technical Education/YS&S Deptt.

Dated: 23-05-2016

No. Edu (Tech/YSS)/ Accts/ Pur. Committee/2016-17

Copy to the:-

1. Director ,Technical Education , Department J&K, Srinagar.
2. Special Assistant to Hon'ble Minister of IT, Technical Education, & YSS Department for information of the Hon'ble Minister.
3. Joint. Director Industries & Commerce Department, Srinagar/Jammu.
4. Deputy Director, Technical Education, Srinagar/Jammu.
5. Principal, Polytechnic College Boys & Women Srinagar/Jammu/Ganderbal/Anantnag/Udhampur/Reasi .
6. Principal, Govt. ITI's Srinagar/Jammu/Anantnag/Baramulla/Hiranagar/Rajouri.
7. Accounts Officer, Directorate of Technical Education.
8. Pvt. Secy. to Secretary to Govt., Technical Education & YSS Department for information of thSecretary.
9. Government Order file.
10. Monday Return.

(Krishan Singh)

Director Finance,

Tech. Education/ YSS Deptt.