

Government of Jammu and Kashmir  
Youth Services and Sports Department  
Civil Secretariat, Jammu/Srinagar.

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**Subject: Sanction of Leave Travel Concession (LTC) in favour of Smt. Neelam Khajuria, JKAS, Additional Secretary, Youth Services and Sports Department.**


**Government Order No. 55-JK (YSS) of 2023  
Dated: 05-12-2023**

In terms of sub clause (d)(ii) of clause (3) of Jammu and Kashmir Civil Services (Leave Travel Concession) Rules, 2019, notified vide S.O 22 of 2019 dated 31.12.2019, sanction is hereby accorded to the availing of Leave Travel Concession by Smt. Neelam Khajuria, JKAS, Additional Secretary to the Government, YSS Department for the block year 2020-2023 along with her 03 family members (Spouse, Son & Daughter) to visit Andaman & Nicobar Islands w.e.f. 15th of December, 2023 to 24th of December, 2023, subject to the following conditions:-

- i. The claim is covered under Jammu & Kashmir Civil Service (LTC) Rules, 2019
- ii. The Officer or her dependents have not availed such concession earlier during current LTC Block year 2020- 2023.
- iii. Entry to this effect is recorded in the Service Book of the officer, as prescribed under Rule 16(1) and Rule 16(2) of Jammu and Kashmir Civil Service (LTC) Rule, 2019.
- iv. The dependence of family members of the officer is established under rules.
- v. Journey to visit Andaman & Nicobar Islands is being performed by the shortest route.
- vi. Advance for journey from both sides, as admissible under rules is sanctioned in favour of the officer.
- vii. The entitlement is regulated by the concerned Drawing & Disbursing Officer, under rules.

The Earned leave of 10 days w.e.f 15th of December, 2023 to 24th of December, 2023 in favour of the officer is also sanctioned for the said purpose.

**By Order of the Government of Jammu and Kashmir.**

  
Sd/-  
(Sarmad Hafeez) IAS  
Secretary to the Government  
Youth Services and Sports Department

No. YSS-Adm/205/2023-02-YS&S (7335478)

Dated: 05.12.2023

Copy to the:

1. Principal Accountant General, J&K.
2. Joint Secretary (J&K) Ministry of Home Affairs, Government of India.

3. Director Archives, Archeology and Museums, J&K.
4. Smt. Neelam Khajuria, Additional Secretary, YSS Department.
5. FA/CAO, Youth Services and Sports Department.
6. Private Secretary to Secretary to the Government, YSS Department.
7. Incharge Website, YSS Department.
8. Government Order File/ Stock File.

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*Misban Anjumand*  
5/12/23

(Misban Anjumand)JKAS

Under Secretary to the Government  
Youth Services and Sports Department

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*5/12/23*